



## Files and Storage



Flagship Pedestals

# Files and Storage

Professionals choose order over chaos, but even the most organized people can use a little extra help when it comes to managing their paperwork. With HON filing and storage systems, there's something for everyone.

As the industry leader in filing systems, The HON Company knows how to get you organized. Our filing and storage units work together with all of your HON furnishings. From personal files and high-density track filing, to the most secure storage units, you can count on HON quality, durability and practicality.

How's that for office management?

470 Series  
Vertical File



Flagship Lateral File  
with Overfile

Efficiencies  
File Center





Flagship Lateral Files

FLAGSHIP STORAGE



Drawer Pull Styles **K** 3800 Style **R** Full Radius **N** Full Integral **A** Arch

# Flagship® Series

Flagship storage solutions give you premier, top-of-the-line storage choices that make the most of your workspace. Flagship lateral files, pedestals, file centers and storage towers will fill your specific storage needs. Customize paint to match your current furnishings, or start from scratch and find your own storage style. With Flagship®, all you have to do is choose.



Flagship File Center



Flagship Pedestals



Flagship Storage Tower



Flagship Lateral File

	Configuration	Pull style available	Features	Custom paint colors
<b>Lateral Files</b>	2-, 3-, 4- or 5-high Lateral file drawers	K, R, N or A style	<ul style="list-style-type: none"> <li>• Roll-out shelf standard on top drawer of 5-high unit</li> <li>• Posting shelf available on 5-high unit</li> <li>• Adjustable hangrails standard in each drawer</li> </ul>	■
<b>Pedestals</b>	Pedestals Box/box/file or file/file	K, R, N or A style	<ul style="list-style-type: none"> <li>• Freestanding, mobile or hanging units available</li> <li>• Pencil tray standard in top box drawer</li> <li>• High-sided file drawers do not require hangrails</li> <li>• Universal or standard heights available</li> </ul>	■
<b>Personal Storage Towers</b>	Wardrobe and storage closet plus box/box/file or file/file (left or right)	K, R, N or A style	<ul style="list-style-type: none"> <li>• Wardrobe includes coat rod, coat hook and fixed shelf</li> <li>• Storage closet includes two adjustable shelves</li> <li>• Pencil tray standard in top box drawer</li> <li>• High-sided file drawers do not require hangrails</li> </ul>	■
<b>Personal File Centers</b>	Box/box/file/lateral (left or right)	K, R, N or A style	<ul style="list-style-type: none"> <li>• Pencil tray standard in top box drawer</li> <li>• High-sided file drawers do not require hangrails</li> </ul>	■

See pages 7 and 9 for more details on HON lateral files and pedestals.



600 Series

L A T E R A L F I L E S

# Lateral Files

Whatever your office layout, our versatile lateral files give you choices – and lots of them. Available in a wide range of heights and sizes, these space-savers offer exceptional filing solutions that meet every level of usage, from intense to moderate, casual to continuous. Choose letter size or legal, and configure for the filing method that suits you best. Take advantage of extra binder storage if you need it. With HON Company lateral files, flexibility comes first.



800 Series

	Usage	Suspension style	Pull style available	Roll-out shelves available	Binder storage available	Posting shelf available	Custom paint colors
<b>Flagship</b> (see pages 4-5)	Intensive	Heavy-duty ball-bearing	K, R, N or A style with magnetic label holders	(Top unit of 5-drawer only)	–	■	■
<b>800 Series</b>	Intensive	Heavy-duty ball-bearing	Full radius with magnetic label holders	■	■	■	■
<b>700 Series</b>	Intensive	Heavy-duty ball-bearing	Full integral with magnetic label holders	■	■	■	■
<b>“K” Pull</b>	Intensive	Heavy-duty ball-bearing	Recessed color-matched with label holders	■	–	■	■
<b>600 Series</b>	Intensive	Heavy-duty ball-bearing	Recessed aluminum with label holders	■	■	■	■
<b>500 Series</b>	Moderate	Ball-bearing	Recessed color-matched polymer	(Top unit of 5-drawer only)	–	■	–
<b>400 Series</b>	Casual	Ball-bearing	Recessed color-matched polymer	–	–	–	–



Roll-out shelf with receding door provides easy access to contents.



1600 Series

**PEDESTALS**

# Pedestals

Freestanding or mobile, our pedestal files provide big organization in an understated way. Mobile styles easily move around the office, giving you dozens of configuration options. Choose from various drawer options for ultimate flexibility. Our ingenious Perpetual pedestal doubles as an extra seat and can be ordered with additional accessories for further mobility.



Perpetual Series

Flagship Series



High drawer sides require no hangrails.

	Pencil drawer/box drawer/file drawer 24 7/8" h	Universal height 26 7/8" h	Worksurface supporting 28" h	Under worksurface 28" h	Mobile/hanging box/file	Pull Style	File drawer extension	Box drawer extension	Custom paints
<b>Flagship</b> (see pages 4-5)	-	Freestanding and mobile	Freestanding	Mobile	- / -	K, R, N or A style	Full	90%	■
<b>Perpetual™</b>	Mobile	Freestanding and mobile	Freestanding	Mobile	■ / -	A style	Full	90%	■
<b>Efficiencies</b>	-	Freestanding and mobile	Freestanding	Mobile	- / -	K, R or N style	90%	75%	■
<b>20000 Series</b>	Mobile	Mobile	Freestanding	-	- / -	Full-width black plastic	90%	75%	■
<b>1600 Series</b>	-	-	-	Mobile	- / -	Recessed or exterior	90%	75%	■



300 Series

VERTICAL FILES

# Vertical Files

HON Company vertical files give you filing at its most efficient. Narrow office spaces? Not a problem. When it comes to optimum office organization, even in the most limited spaces, we've got you covered. Choose from letter or legal size, with lock kit or single key lock mechanism.



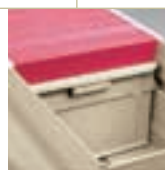
500 Series

470 Series



Drawers open and close smoothly with quiet ball-bearing suspensions.

	Depth	Ball-bearing slide suspension	Cradle suspension	Accepts hanging files (no hangrails required)	Follower style	Lock	Drawer pulls and label holders	Custom paints
<b>250 Series</b>	28½"	–	■	Hangrails required	Spring-loaded	■	Aluminum	■
<b>210 Series</b>	28½"	■	–	■	Spring-loaded	■	Aluminum	■
<b>470 Series</b>	26½"	■	–	■	Spring-loaded	■	Recessed color coordinated	■
<b>350 Series</b>	26½"	–	■	■	Spring-loaded	■	Aluminum	■
<b>310 Series</b>	26½"	■	–	■	Spring-loaded	■	Aluminum	■
<b>H320 Series</b>	26½"	–	■	■	Spring-loaded	Optional	Aluminum	■
<b>510 Series</b>	25"	–	■	■	Spring-loaded	■	Aluminum	–
<b>530 Series</b>	25"	–	■	Hangrails required	Spring-loaded	Optional	Aluminum	–
<b>500 Series</b>	25"	–	■	Hangrails required	Wire	Optional	Aluminum	–



Spring-loaded follower block keeps contents upright.

# Storage to take care of everything else...



## Efficiencies® Track Filing and 600 Series Shelf Files

More filing. Less space. Hard to believe? Efficiencies makes it a reality. Ideal when constant retrieval, high volume filing is necessary. Units glide on stainless steel track with precision ball-bearing wheels. Use with 600 Series shelf files. Available with open shelves or receding doors.



600 Series Shelf Files

## Efficiencies Storage Towers and File Centers

Our storage tower is a solution unto itself. It's a wardrobe, storage cabinet and pedestal, all in one. Add a file center and you're sure to have everything in its place. (See Flagship Storage Towers and File Centers on pages 4-5.)



File Center



Storage Tower

## Storage Cabinets

Secure, lockable storage cabinets are ideal for all of your supplies and equipment. Reinforced doors and straightforward styling make it *the* storage solution for diverse applications. Choose from assembled or non-assembled models.

Easy-to-Assemble  
Storage Cabinet



Pre-Assembled  
Storage Cabinet

## FlameSafe™

Your most valuable documents are safe in these asbestos-free files. Rated to 1700° F external temperature for up to one hour, these robust units can also withstand a 30-foot fall. Available in vertical and lateral styles.



FlameSafe Lateral  
and Vertical Files

## Steel Bookcases

Organize with confidence. These durable, heavy-gauge steel bookshelves are available in 6 heights.



Steel Bookcases

# Files and Storage Glossary

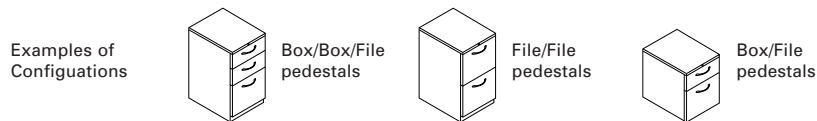
**Accepts hanging files** - Drawers hold hanging files without the use or installation of hangrails

**Drawer extension** - The degree or percentage to which a box drawer can be fully opened

**Ball-bearing slide suspension** - For intensive usage – the premium, smooth performance choice

**Binder storage** - Storage drawer option that allows for binders to be organized in specified drawers

**Configuration** - Refers to number and type of drawers on a pedestal:



**Cradle suspension** - For moderate usage – the solid, dependable performance choice

**Custom Paints** - Option that allows storage products to be specified in paints other than the standard HON paint colors

**Drawer pulls and label holders** - Refers to the standard finish and availability of drawer pulls and label holders on HON storage

**Follower style** - The style of mechanism in vertical file drawers that holds files upright

**Lock** - Interchangeable lock core that allows the use of one key to lock multiple HON products

**Mobile/hanging box/file** - Box/File configuration that is available on either mobile or hanging pedestals

**Pedestal** - Storage unit that fits under desks; available in mobile, freestanding or hanging

**Pencil drawer/box drawer/file drawer 24" h** - Configuration available on certain mobile pedestals that includes a pencil drawer in addition to box and file size drawers

**Posting shelf** - Retractable shelf that makes it more convenient to retrieve, review and store files

**Pull style** - 38000 Style (K), Full Radius (R), Full Integral (N), or Arch (A) style drawer handles

**Roll-out shelves** - Openings with retractable doors rather than fixed fronts; hold end tab files and supplies as well as standing and hanging files

**Suspension style** - Refers to either cradle or ball-bearing suspension

**Under worksurface 28"h** - Standard HON mobile pedestal height that fits under all HON shell desks and panel systems furniture

**Universal height 26"h** - Height that fits under most other manufacturer's shell desks and panel systems

**Usage** - Indicates level of usage product is designed for; i.e. opening and closing of storage drawers and doors

**Worksurface supporting 28"h** - Standard HON freestanding pedestal height that fits under all HON shell desks and panel systems furniture





**HON**

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